

3<sup>rd</sup> March 2025

## Job Advert - Employment Opportunities

Comprehensive Rehabilitation Services for people with disability in Uganda (CoRSU) was established in 2006 as a private non-profit, non-governmental organization. CoRSU provides Orthopaedic Surgery, Plastic Surgery and Rehabilitation, mainly for children as well as adults with disability.

### CoRSU Hospital seeks to fill the vacancy below;

<b>Job Title:</b>	Senior Accountant
<b>Reporting to:</b>	Head of Finance
<b>Department:</b>	Finance
<b>Objective of the position:</b>	To support the Head of Finance in ensuring professional, effective, and efficient Financial Management in CoRSU. The Senior Accountant executes specific responsibilities in addition to supervising part of the finance team. He/she ensures that all financial and stores (stock) records are properly maintained and accurately written; and that regular/periodical returns, reports and analyses are properly compiled and submitted to relevant stakeholders. The position holder shall supervise the team that he/she works with to ensure effective and professional performance of the team.
<b>Key Result Areas:</b>	<ul style="list-style-type: none"> <li>i. Support the HoF in preparation of the Annual Budgets;</li> <li>ii. Supervise the updates and maintenance of assets and stocks registers;</li> <li>iii. Regular cash /bank reconciliations done, and cash flow projected;</li> <li>iv. Cash/cheque supervised receipts and payment;</li> <li>v. Monitor the separation of Donor funds and financial process from internally generated funds/Hospital private financial operations;</li> <li>vi. Regular and timely financial reports prepared and submitted;</li> <li>vii. Financial transactions are efficiently and effectively guided;</li> <li>viii. Financial accounting systems and tools controls regularly monitored, enforced and/or developed;</li> <li>ix. Support the HoF during Internal and External Audits;</li> <li>x. Finance and Stores teams effectively supervised;</li> <li>xi. Ensure compliance to National fiscal regulations and International Financial standards (IFS). Review all payment requests, payments to suppliers to ensure proper documentation and processes are followed;</li> <li>xii. Account analysis for all balance sheet items; and</li> <li>xiii. Ensure compliance with statutory requirements for; PAYE, NSSF, WHT, LST. Timely filing and remittance done appropriately.</li> </ul>



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**Required Qualifications:**

- i. Professional qualification and membership in a professional accounting body; preferably CPA (U) or ACCA.
- ii. A bachelor's degree in commerce/business administration (Accounting option) Experience
- iii. 3 years professional work experience in finance and accounting and supervising finance teams in a reputable organization.

**Added Advantage:**

- i. Prior experience working in an Audit firm.

Qualified persons should submit their applications (detailed CV with a cover letter plus copies of Academic Qualifications) to: The Head of Human Resources, CoRSU Hospital P.O. 46 Kisubi or email to: [recruitment@corsuhospital.org](mailto:recruitment@corsuhospital.org) by **Friday 7<sup>th</sup> March ,2025.**

**NB:** *CoRSU is an Equal Opportunity Employer; so capable People with Disabilities (PWDs) are encouraged to apply. However, only shortlisted candidates will be called for interviews.*

